**TLPOA Board Meeting Minutes**

**February 23, 2019**

**Meeting Called to Order** by President Dominic Manzi at 8:31 AM via teleconference.

**Attendance:**

Board Members – Dominic Manzi, CaraLynn Pender, Tom Conquest, Judd Wellard, Pat Kish, Bill Siegrist, Tim Mangenello

**January 27 Meeting Minutes:**

It was moved and seconded to approve minutes from the January 27 Executive Board Meeting. Passed unanimously.

**Officer Reports:**

Pat reported she sent out a $400 check to the Walleye Club that the Board approved at our last meeting. We currently have approximately $100K in our checking account at PNC plus approximately $51K in a CD at Everbank for a total of $151K.

Pat also reported that we may not be able to use the shortened IRS form next year for our tax return since TLPOA receipts are now over the $50K per year short form IRS limit.

**Old Business:**

It was moved and seconded to approve the 2019 TLPOA budget submitted by Pat. Approved unanimously.

Bill reported that the financial data at the current TLPOA website was out of date. He recommended this data be updated once a final decision is made on who will manage the website in the future.

The Board discussed having Mary Ellen Aria assume responsibility for managing the TLPOA website in addition to her current responsibility of managing the TLPOA Facebook page. Mary Ellen’s proposed cost for managing the website as outlined in her proposal is between $25-$35 per month compared with our current cost of $40 per month. Mary Ellen would use the WIX web maintenance package as compared to the GO DADDY package currently in use by Susie Mathiesen. WIX is considered to be a more modern web management package that will be easier to create and maintain. The Board also thought it is important for one person to handle both the TLPOA website and Facebook page.

Dominic expressed some concern about a transition since no one has yet contacted Susie to see if she would be willing to help in a transition if we decided to switch over to Mary Ellen. Dominic agreed to contact Susie directly to determine if she is willing to upgrade our site in line with Mary Ellen’s proposal. If not, is she willing to help in a transition if we decide to begin using Mary Ellen for creating a new TLPOA website and maintaining the site? If it is obvious that Susie is not averse to a transition, Dominic will report back to the Board and we will immediately begin the transition.

Tim confirmed that Lake Savers will clean the existing East Twin aeration diffusers so we can operate the existing system at minimal operating costs for the upcoming 2019 season. We will then have additional time to make some decisions on how to proceed with the aeration system for future years. If any of the diffusers break during these cleanings, Lake Savers will replace them with newer ceramic diffusers.

Most West Twin and East Twin lakefront property owners have now received permission slips from PLM Lake & Land Management to allow PLM to treat Eurasian Water Milfoil (EWM) on both lakes this coming season. Dominic reported that PLM should be getting their permits from the Michigan Department of Environmental Quality (DEQ) in the next couple months to allow EWM treatments this coming season. Judd recommended that we have a board member accompany PLM when they do their EWM surveys this coming Spring on both West and East Twin Lakes.

Dominic recommended tabling further discussion on shoreline erosion management until our March meeting when John Jackson and Jim Morphey are available.

**New Business:**

Dominic reported that Jim had recently recommended it might be wise to consider a third party financial review of our finances and procedures to make sure we are in good standing with current rules and regulations. The Board unanimously agreed this was a good idea assuming the cost is reasonable. However, it was agreed that this should be conducted as a ‘review’ and not a formal ‘audit’ which would be much more involved. Dominic agreed to speak with a local Certified Public Accountant (CPA) to determine the feasibility and approximate cost of such a review and then report back to the Board. The Board discussed the possibility of soliciting our membership both in an upcoming newsletter and at the Spring annual membership meeting to see if anyone qualified to perform such a review would be willing to conduct the review at little or no cost to the association.

**Go-Around:**

Tom and CaraLynn reported they have begun reviewing the existing TLPOA by-laws along with Karen. There are several areas in the by-laws worthy of discussion by the Board in future meetings that will most likely need to be updated.

Meeting was adjourned at 9:25 AM. Our next regularly scheduled TLPOA Board Meeting is scheduled for Saturday morning, March 23, at 8:30 AM. This meeting will be a teleconference.

Minutes prepared by Tom Conquest